



Dance Steps Important Dates 2018-2019

Classes Start	Monday September 17, 2018 Bring a friend week!
Thanksgiving	Saturday October 6 – studio OPEN for Gr 2 & 3 *NO Company Classes Sunday October 7, 2018 – No Classes Studio Closed Monday October 8, 2018 – No Classes studio closed
Halloween Costumes for sale	Week of October 15th
Dance Steps Gifts for Sale!	Starting November 12 until Seasons Holidays
Year End Show Tickets Go On Sale at the Grand Theatre Box Office	Saturday December 1, 2018
Holiday Break	Thursday December 20, 2018 – Wednesday January 9, 2019 – inclusive – Holiday Break. Classes Begin again Thursday January 10 2019.
Summer School Brochure available with 10% discount	February 1 st
Family Day	Sunday February 17, 2019 – Studio Closed No Classes Monday February 18, 2019 – studio closed No Classes
Company Showcase	Tentative Date TBD
March Break	Saturday March 9 – Open for company classes Saturday March 9 Sunday March 10 – Open for Musical Theatre Sunday March 10 – Sunday March 17, 2019 (inclusive) – studio closed Sunday March 17 – Closed for Musical Theatre
Year End Show Newsletter Goes Home	Monday March 18 – Friday March 22 2018. Read Newsletter Thoroughly!
Last Day for 10% off Summer Programs	Monday April 1, 2019
Easter	Good Friday April 19, 2019 – studio CLOSED Saturday April 20 – studio OPEN Easter Sunday April 21 – studio CLOSED Monday April 22 – studio OPEN
Year Show Run-Through at Dance Steps – everyone attend	Tuesday May 7, 2019 – schedule TBA no costumes
Picture Days – everyone attend	May 8 and 9, 2019 - schedule TBA at Dance Steps with Costumes
Victoria Day Weekend	Saturday May 18, 2019 – studio OPEN – no Company Classes Monday May 20, 2019 – studio closed
Year End Show Week: Fred's Photography selling photos and early bird registration for 2019-2020	Tentative - Monday May 20 – Thursday May 23, 2019
Year End Show at The Grand Theatre	*** Please note the new year end show date: Saturday June 1, 2019 with dress rehearsal May 31, 2019
Ballet Exams	June 2019 TBA Dancers in Gr 1 ballet and higher are eligible for RAD exams based on teacher's recommendation.

Summer Camp	Programs for ages 2.5 to teen. Dates TBA

(note: all dates are subject to change)

School Regulations:

- All dancers and parents please remove your shoes after entering Dance Steps and put them on the shelves.
- Do not leave valuables in the dressing room. Take them into the studio with you.
- Put name labels on dance shoes and dance attire so that you can identify your belongings.
- Notify the office (519-645-8515), in advance if possible, if you must miss a class.
- All students in Grade 2 Ballet and higher must attend two classes a week.
- If fees are not paid in advance, post-dated cheques must be provided for Dec. 1, 2018 & Feb. 1, 2019, as well as the costume deposit for Nov. 1, 2018. NSF cheque fee \$15. For refunds see below.
- Parents are responsible for the supervision of their child before and after class times. Please have children conduct themselves appropriately in the dance studio.
- Parents are asked to pick up their child on time after class.
- Please use recycling bin for empty plastic water bottles and cans.

Classroom Etiquette:

- Please arrive 10 minutes early to make the transition from other activities to dance easier. Wear the correct uniform, hair in a bun for ballet or ponytail for other dance forms. Students may be asked not to participate if they forget their dancewear for class.
- Warm up before class. Review exercises and dances before class.
- If you are late for class, wait until the music stops before entering the classroom, then quietly enter going directly up to the teacher to apologize.
- No food or drinks allowed in dance studios, only water bottles.
- Students are not permitted to chew gum in class.
- Stud earrings may be worn (not hoop or dangle earrings); no other jewellery is permitted (including watches).
- Listen very carefully to your teacher and do not talk in class.
- Stand very tall and never slouch.
- Please do not touch or lean on the mirrors in the classrooms.
- If you have to yawn, disguise it!
- If your teacher corrects you in the middle of an exercise don't stop, keep dancing!
- At the end of the class go up to the teacher and thank them for the class.

HAVE FUN!!!

Attendance:

Regular attendance is very important for both the individual dancer and the group as a whole. Please don't let your classmates and yourself down by missing class. If you must miss a class, please contact the office in advance.

FEE POLICY - if fees are not paid in full, postdated cheques or a credit card authorization form must accompany the registration form. Total costume fee must accompany registration postdated to November 1, 2018. There is a service charge of \$15 for NSF cheques. There is a 5% discount for each additional family member except Preschool and Adult classes (5% off the dancer with the lowest fees). Fees include 13% HST. Students at the Grade 2 ballet level and higher must take two ballet classes per week. Fees on account are paid in order of charge date. All dance fees must be paid for the year before costumes can be picked up.

Costumes must be picked up before Picture Day and after such date will no longer be the responsibility of Dance Steps. LATE FEES - any fees paid past the due date will be subject to a 2% late fee.

REFUND POLICY - For September to June Programs: Requests for refunds must be received in writing by October 1st for 90% refund of fees, by November 25th for refund of 2nd and 3rd term fees (a \$7 administrative fee is applied, Term 1 - Sept 17 to Nov 30; Term 2 - Dec 3 to Mar 1; Term 3 - Mar 4 to May 24, 2019). No refund for costumes due Nov 1, 2018. For Adult and Preschool Programs there is a non-refundable \$25 fee up to the first class and no refunds after the first class, there is no registration fee for Preschool and Adult classes. Dance Steps reserves the right to cancel or change class times based on availability or enrolment.